

Below are some examples<sup>1</sup> of the eligibility criteria applicable to youths who leave youth centres

#### **YOUTHS AGED 18 STUDYING FULL-TIME IN A VOCATIONAL PROGRAM AT THE SECONDARY LEVEL OR IN A COLLEGE PROGRAM**

They must fill out an MEQ loans and bursary application. Information can be obtained from the student financial assistance representative at the educational institution. These youths are not eligible for employment assistance, because they are enrolled on a full-time basis in a diploma of vocational studies (DVS) program or a college (CÉGEP) program.

#### **YOUTHS AGED 18 WHO QUIT SCHOOL, WHO ARE UNEMPLOYED AND WHO HAVE NO OTHER FINANCIAL RESOURCES**

In each administrative region of Québec, the SR regional branch and the various youth centres conclude a memorandum to facilitate access to the information and services that meet the needs of youth centre clients.

A youth worker will either refer or accompany the young person to the nearest local employment centre (CLE) approximately one month before the youth reaches the age of majority. An officer will evaluate the youth's file and refer the youth to the program that best suits his or her needs (e.g. employment assistance, Solidarité jeunesse, Emploi-Québec measures).

#### **YOUTHS AGED 18 STUDYING FULL OR PART-TIME AT THE SECONDARY LEVEL IN THE GENERAL CURRICULUM PROGRAM (INCLUDING ADULT EDUCATION)**

These people are not eligible for student loans and bursaries, but they may be eligible for employment assistance, provided they are not considered dependents, as defined by the Act.

#### **YOUTHS AGED 18 STUDYING PART-TIME IN A VOCATIONAL PROGRAM AT THE SECONDARY LEVEL OR IN A COLLEGE PROGRAM**

Depending on the number of courses attended, these youths can submit an application to the MEQ under the Loans Program for Part-Time Studies or to the MESSF under the Employment-Assistance Program. Note that the MESSF and the MEQ differ in their definition of "part-time student".

<sup>1</sup> These are but a few examples of the vast array of potential cases. To ensure that all cases are evaluated, youth workers can contact the Association des centres jeunesse du Québec.

## Application of the MEMORANDUM OF UNDERSTANDING entered into by

the ministère de l'Emploi,  
de la Solidarité sociale et de la Famille

the ministère de l'Éducation

the Association des centres jeunesse du Québec

This MEMORANDUM OF UNDERSTANDING is intended for all youths during the transition phase between the termination of youth centre services and the beginning of financial assistance

AND

who encounter problems along the way.

#### **CONFIDENTIALITY OF PERSONAL INFORMATION**

Youth workers obtain the youth's written authorization to process the file.



For information or youth referrals pursuant to this memorandum, contact the person assigned by the Association des centres jeunesse du Québec:

**Association des centres jeunesse du Québec**  
Telephone : (514) 842-5181  
Fax : (514) 842-4834

[www.acjq.qc.ca](http://www.acjq.qc.ca)  
[www.messf.gouv.qc.ca](http://www.messf.gouv.qc.ca)  
[www.meq.gouv.qc.ca](http://www.meq.gouv.qc.ca)



**Association des  
centres jeunesse  
du Québec**

The memorandum is intended to accelerate the processing of financial assistance applications to ensure resources exist for young adults (aged 18 or over) who leave youth centres.

## Target clientele

The memorandum of understanding was established to support youths who are eligible for financial assistance, but who will run out of resources before the assistance has been distributed. The memorandum targets in particular, but not exclusively, youths who are eligible for the student loans and bursaries program administered by the Ministère de l'Éducation du Québec (MEQ) or the Employment-Assistance Program administered by the Ministère de l'Emploi, de la Solidarité sociale et de la Famille (MESSF).

It is understood that this memorandum is not intended to fast-track the financial assistance applications of all youths in youth centres. To be eligible for the application of this memorandum, a youth must :

- ✓ have respected the standard application procedure for financial assistance;
- ✓ have met the various administrative deadlines and requirements;
- ✓ not dispose of temporary financial resources until the financial assistance has been distributed;
- ✓ have exhausted every recourse and procedure provided for.

## Ministère de l'Éducation Student financial assistance Loans and Bursaries Program

### FAQs

#### WHAT ARE THE ELIGIBILITY CRITERIA FOR THE LOANS AND BURSARIES PROGRAM?

You must be registered as a full-time student in a secondary-level vocational program or a college or a university program at an educational institution recognized by the MEQ.

#### WHAT IS THE DEADLINE FOR SUBMITTING AN APPLICATION FOR FINANCIAL ASSISTANCE?

Applications are accepted until March 31<sup>st</sup> of each year. However, if the application is received duly completed before June 30<sup>th</sup>, the financial assistance will be available for the fall session.

#### HOW DO I APPLY?

Electronic forms may be obtained from the MEQ website at [www.afe.gouv.qc.ca](http://www.afe.gouv.qc.ca). Paper forms may be obtained from any educational institution.

#### I AM CURRENTLY RECEIVING SOCIAL ASSISTANCE BENEFITS AND I WISH TO RETURN TO SCHOOL. CAN I APPLY FOR FINANCIAL ASSISTANCE?

Yes, but you must inform the MESSF of the date courses are scheduled to begin to ensure the continued payment of benefits until that date. By then, you should have received a portion of your student loan approved by the MEQ.

#### ARE LOANS AVAILABLE FOR PART-TIME STUDENTS?

Yes, the Loans Program for Part-Time Studies now provides financial support to part-time students registered in a vocational program at the secondary level (6 to 11 units), the college level (2-3 courses) or the university level (6-11 units).

## Ministère de l'Emploi, de la Solidarité sociale et de la Famille Employment-Assistance Program

### FAQs

#### WHAT ARE THE ELIGIBILITY CRITERIA FOR THE EMPLOYMENT-ASSISTANCE PROGRAM

Applicants must prove that their resources (money, property, gains, benefits and income) are inferior to the amounts set by regulation, that they are Québec residents and that they are adults aged 18 or over; persons under 18 may be eligible, provided they prove that they have been married or that they are the parent of a dependent child.

#### HOW DO I APPLY?

Call the nearest local employment centre (CLE) (info.: 1-888-643-4721) to obtain an application form or any related information. The CLE staff will ensure that you have all the documents you'll need to apply and will refer you to the services likely to meet your needs. In each administrative region, a memorandum of understanding exists between the regional branch of the Sécurité du revenu (SR) and the various youth centres. These agreements ensure that youth centre clients are informed about the programs, measures and services established under the Act respecting income support, employment assistance and social solidarity and about employment assistance program eligibility criteria for youths who reach the age of majority.

#### WHAT IS THE DEFINITION OF PARENTAL CONTRIBUTION?

Parental contributions constitute the assistance that parents must normally provide to their children to meet their needs until they are considered independent. If eligibility is confirmed, parental contributions will be considered during the analysis of the application for financial assistance. However, parental contributions are not considered if the applicant is considered independent (e.g. the applicant has lived alone and has met his or her needs for at least two years; the applicant has held a full-time job for at least two years; the applicant can prove that his or her parents cannot be found or have been violent towards him or her).